



THE COLONIAL PLAYERS, INC.

108 EAST STREET
ANNAPOLIS, MD 21401

General Membership Meeting

Wednesday, October 4, 2017

Board Members Present: Shirley Panek (President), Steve Tobin (Vice President), Kaelynn Bedsworth (Treasurer), Beth Terranova (Artistic), Joe Thompson (Education), Fran Marchand (HR), Sarah Wade (Marketing), Wes Bedsworth (Operations), Tim Brown (Production), Rosalie Daelemans (Secretary)

Additional members were present.

1. Meeting Commencement: The meeting was brought to order at 7:34 pm by Shirley Panek.

2. Approval of previous meeting minutes (March 22, 2017)

a. **A motion was made to approve the minutes as presented.** The motion was seconded.

(1) The motion carried unanimously.

3. Approval of agenda

a. **A motion was made to approve the agenda.** The motion was seconded.

(1) The motion carried unanimously.

4. Officers' & Directors' Reports

a. President

(1) Refer to written report within the General Membership packet.

b. Vice President

(1) Refer to written report within the General Membership packet.

c. Treasurer

(1) Refer to written report within the General Membership packet.

(2) Kaelynn Bedsworth reported that the tax exempt certificate expired in September. See Kaelynn if you need a copy.

Board of Directors

President: Shirley Panek
Vice President: Steve Tobin
Secretary: Rosalie Daelemans
Treasurer: Kaelynn Bedsworth

Artistic: Beth Terranova
Education: Joe Thompson
Human Resources: Fran Marchand

Marketing: Sarah Wade
Operations: Wes Bedsworth
Production: Tim Brown

The Colonial Players, Inc. is a 501 (c)(3), non-profit organization and donations are tax-deductible to the fullest extent of the law. For your records, our tax ID number is 23-7074203.

d. Artistic

(1) Refer to written report within the General Membership packet.

(2) Beth Terranova said that the Sneak Peak would be combined with the Executive Producers Meeting on February 3, 2018.

(3) WATCH - received several inquiries from initial solicitation for new judges. Anyone interested can let Beth know. Info/orientation meeting at the end of October.

(4) One Acts - A decision about who will go to the Maryland One-Act Festival will be made by Friday October 6.

e. Education

(1) Refer to written report within the General Membership packet..

(2) Joe Thompson expressed his love of education and his desire to share knowledge and skills with others.

(3) The display in the lobby has been changed.

(4) A suggestion was made to host an A Christmas Carol reading.

(5) Diane Hood - scholarship committee - reported that this year the winners are Hallie Parrot and Ella Green.

f. Human Resources

(1) Refer to written report within the General Membership packet.

g. Marketing

(1) Refer to written report within the General Membership packet.

(2) Sarah Wade reported that we had special ticket pricing for *Shiloh Rules* for students, teachers, and families. Looking into more of this for the future. These specials should help bring people in the door.

h. Operations

(1) Refer to written report within the General Membership packet.

(2) Wes Bedsworth reported on our subscription campaign

(3) Kudos to Kaitlin Fish for the fine job she's doing with comp tickets.

(4) Ernie Morton and Heather Quinn are working on safety issues.

(5) The exterior of the theater was repainted in August/September, thanks to Bay Country Painters.

(6) Dimmer replacements - Frank and Wes are researching different products.

(7) The Annex Board Room was refreshed over the summer to make it more comfortable and usable. We ask that you continue to keep it clean and nice and tidy up after

yourselves following use.

(a) Please note, at this time there is nothing to be done about the HVAC sometimes keeping the Board Room so cold; it's due to how close the room is to the AC unit!

i. Production

(1) Refer to written report within the General Membership packet.

5. New Business

a. None

6. Open Forum

a. Ed Wintermute passed away recently; a donation was made in his memory from CP to ASGT.

b. Seats in theatre - ones previously damaged or in disrepair are now repaired.

c. Shirley expressed her appreciation to the board and to others for all they do.

7. Meeting Adjournment

a. **A motion was made to adjourn the meeting at 8:29 pm.** The motion was seconded.

(1) The motion carried unanimously.

Respectfully submitted,

Rosalie Daelemans, Secretary